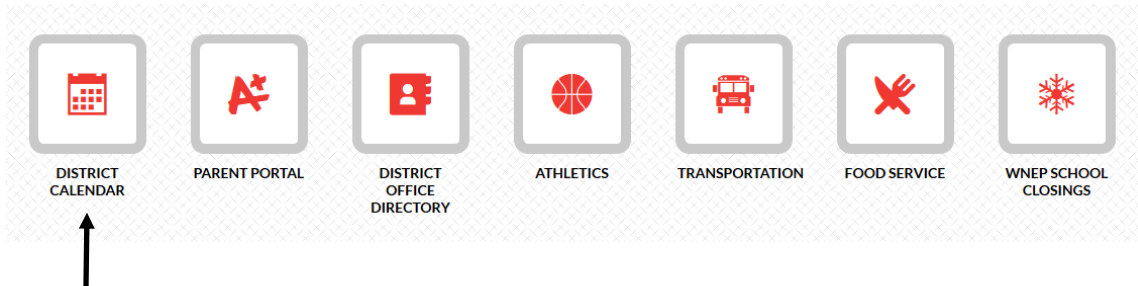# How to Customize the District Website Calendar

One goal of the recent website upgrade was to create one calendar that all parents and community members could use to view school activities district-wide. Instead of visiting each individual building's website calendar, it is now possible for stakeholders to customize the district calendar view they see on their device(s). Please find the steps necessary below.

Open Internet Explorer and type the following in the address bar:
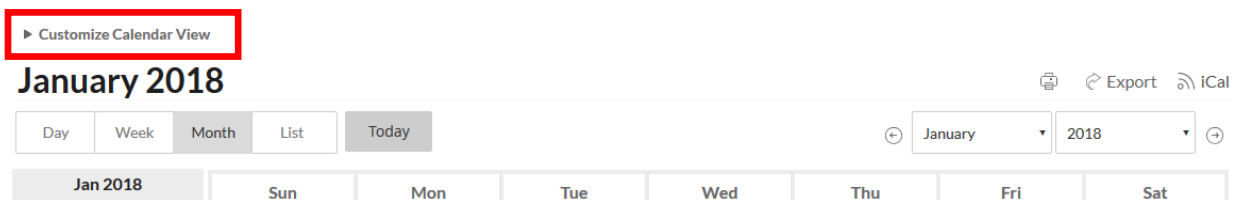
http://bloomsburgasd.schoolwires.com

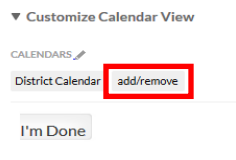Below the main picture, you will notice the following icons:

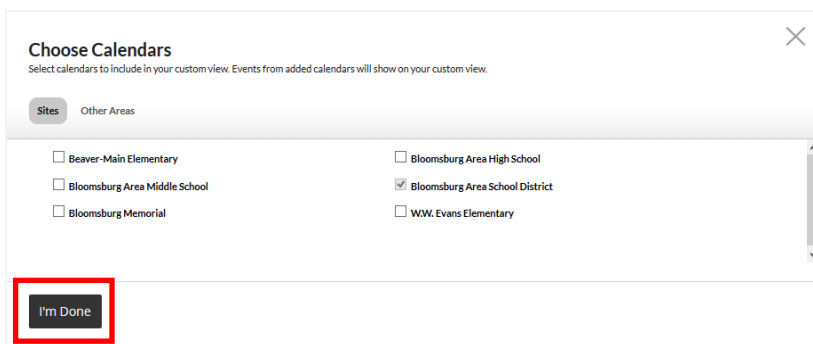Select District Calendar. You will then see the following items above the calendar.

Select Customize Calendar View.

Click on the ✎ next to the word, Calendars. Then the following options appear. Select add/remove.

Using the window that opens, please select the building calendars that you would like to appear on your customized calendar view and then click I'm Done.

Depending upon which sites you have selected, your calendar will include events for multiple buildings. They have been color-coded for greater ease in noting the differences. These settings will be cached on your device, so you will not need to complete the steps again. However, you will need to create these settings on each device you use (only once) to view the customized calendar. The new responsive format of the website allows for viewing on computers, tablets, and phones.

Want to be a Power User? Click on 🔊 iCal and follow the directions to add the customized calendar to your personal calendar.