

**Bloomsburg Area School District
Board of School Directors Meeting
Monday, 15 January 2018
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

This meeting of the Bloomsburg Area School District Board of Directors was called to order by President Marianne Kreisher at 7:00 p.m. on Monday, 15 January 2018 in the district office board room, followed by the pledge to the flag. Directors in attendance were: Ms. Stephanie Dunn Haney, Mrs. Tina Howell, Mr. Jonathan Jones, Mr. Joshua Klingerman Sr., Ms. Marianne Kreisher, Ms. Bryne Lewis, Mr. Norman Mael. Mr. Brent Hock and Mr. Leo “Joe” Yodock III were absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Mrs. Melissa Everhart, Mr. Gary Honabach, Mr. David Marsiglio, Mr. Justin Simpson (left at 7:26 p.m.), and Dr. Donald Wheeler.

Others present were: Mr. Phil Burrell (arrived at 7:06 p.m.), Ms. Terri Drucker, Ms. Stephanie Kessler, Mrs. Susan McGarry (left at 7:08 p.m.), and Mr. Michael Polizzi.

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

Mrs. Susan McGarry from Arch Central Architects updated the school board on the stats of the Beaver-Main Elementary School renovation project. She said that the kitchen was to be renovated from the floor up and that there would be all new kitchen equipment, with the exception of a stove. She said that there would be a generator added to the school to maintain power to essential items only, including the refrigerators, freezers, intercom system, and hot water system. Mrs. McGarry told directors that the project included adding air conditioning to eight classrooms in front and three classrooms around the lunch room and the lunch room itself. She said that air conditioning the gym/library would require too much power usage, so that was not being included in the renovation. Mrs. McGarry said the district should be going out to bid on January 29, with a pre-bid meeting being held the second week of February, and bids being due March 14. She said that a contractor could be selected at the second board meeting in March. Mr. Mael asked how much more it would cost to get a generator that would power the entire building. Mr. Klingerman asked how often this would actually be used. Mrs. McGarry said that with a smaller generator, there would still be power to the phone in the main office, and also pointed out that all of the classrooms – and bathrooms – have windows. Mr. Mael said he would like to have the larger generator added as a bid alternate.

Next, Mr. Michael Polizzi addressed the board to let them know that when the opportunity arose, he would like to be considered as the next basketball coach.

Lastly, Dr. Wheeler announced that it was School Director Appreciation month, and thanked the board for all the work they did for the school district.

MEETING MINUTES

Mrs. Howell made the motion, which was seconded by Mr. Jones, to approve as presented the minutes of the 18 December 2017 and 2 January 2018 Bloomsburg Area School District Board of Directors' meetings. The motion passed by a unanimous voice vote.

FINANCIAL REPORTS

Ms. Dunn Haney made the motion, which Ms. Lewis seconded, to approve the financial reports for December 2017. The motion passed by a unanimous voice vote.

BILLS PAYABLE

Mrs. Howell made the motion, which was seconded by Mr. Jones, to approve the bills payable for 19 December 2017 – 15 January 2018, ranging from check #00044284 – check #00044414, including wire transfers in the amount of \$114,811.31, in the total amount of \$1,814,275.18. The motion passed by a unanimous roll call vote.

OPERATIONS REPORTS

Mr. Simpson started his athletics/grounds report by saying that the bleachers that had been coming off the wall had been fixed by Winters Construction. He then passed around the logos that were approved for use by Bloomsburg University, and said that he would like the district to have a similar list of approved logos for athletic and booster club use, and also for the entire district. He said that currently the district only had an approved panther logo, but that it would be good to have an approved list in order to brand the district and also for the sake of consistency. He also shared with directors his five-year uniform replacement plan that included cost estimates, and said that he was looking to establish a schedule for monthly coaches' meetings in order to develop a better line of communication between coaches and himself. Mr. Klingerman said Mr. Simpson's plan for meeting with coaches was a good one, but said that he thought uniforms should be replaced on a four-year basis rather than a five-year basis so that high school student-athletes would have new uniforms at least once during their high school career. Ms. Lewis asked how the district would come up with approved logos, and Mr. Simpson replied that he had reached out to the company that had created the district's new signage and asked them to come up with some designs that would be shared with the community and coaches. Mr. Klingerman suggested that establishing logos could be the first project when a school board athletic committee was formed. Ms. Kreisher reminded the board that these logos would be used for all purposes throughout the district and not just for sports, and Mr. Simpson confirmed this. Mr. Klingerman suggested the district could open an actual district store or an online store that sold district apparel, and Dr. Wheeler said that maybe the high school's Future Business Leaders of America organization could run a school store, and that maybe it could be incorporated into the new middle school/high school cafeteria design. Mr. Klingerman volunteered to be on the athletic committee once it was formed.

Next, Mr. Honabach asked if there were any questions regarding his written technology report. Mr. Jones asked how the installation of the new phone system was going, and Mr. Honabach replied that offices would have new phones by the end of the current week or early the following week, and that phones would be replaced one building at a time after that. Mr. Honabach said that the district had applied for two grants through e-rate that could help offset the cost of the five-year plan by \$189,000.

Mrs. Everhart then gave her cafeteria report, stating that one of the freezers at Beaver-Main Elementary School had reached the end of its life cycle the previous week, and that the cafeteria fund would pay for its replacement, which should arrive the following Friday. Dr. Wheeler added that board member representation would be needed for the district's wellness committee, and that more information would soon be available on that.

Ms. Kessler reported that the relationships the district was forming with Pinnacle Northeast (for substitute custodial services at the high school) and O'Neil Excavating (for snow removal at Beaver-Main and Memorial elementary schools) were going well. There were no questions on her maintenance report.

Mr. Marsiglio reiterated that if the school board approved the Act 1 Resolution, it meant the district had the ability to raise mills but that it did not have to. There were no questions on his business administrator's report.

SUPERINTENDENT'S REPORT

Dr. Wheeler gave an update on the district's proposed capital project. He said that three forums (one for staff, one for coaches, and one for the community each day) would be held to disseminate information about the project – on January 18, January 25, and February 1. He said that he would be sharing with the board a new field design that would keep the baseball and softball fields from overlapping while keeping them inside the flood wall. He also said there was the potential for eliminating the Fort McClure entrance to the middle school/high school complex and move the entrance to Railroad Street. Ms. Kreisher said it was important to have board members present at the forums, and asked them to let her know which ones they would be attending.

OLD BUSINESS – ACTION ITEMS

Professional Staff Job Description Revisions

Mrs. Howell made the motion, which was seconded by Mr. Jones, to approve as presented on first the following revised professional job descriptions and schedule them for second reading at the 20 February 2018 school board meeting: Elementary Guidance Counselor; Secondary Guidance Counselor; School Nurse; School Psychologist; and Teacher. The motion passed by a unanimous voice vote.

Committees of the Board

Mr. Jones made the motion, which Mrs. Howell seconded, to approve the following individuals to serve on the committees of the board as indicated: Bryne Lewis and Norman Mael – Committee to Review School Board Policy; and Joshua Klingerman Sr. and Marianne Kreisher – Committee to Revise Act 93 and Superintendent Evaluation Protocols. The motion passed by a unanimous voice vote.

Solicitation of Bids for Beaver-Main Elementary School Project

Mr. Klingerman made the motion, which Mrs. Howell seconded, to authorize the Bloomsburg Area School District administration to solicit bids for the Beaver-Main Elementary School air conditioning, generator, and kitchen upgrade project. The motion passed by a unanimous voice vote.

Cafeteria Addition/Athletic Field Upgrades Feasibility Study Proposal

Mrs. Howell made the motion, which Mr. Jones seconded, to approve as presented the Bloomsburg Area School District Middle School/High School Cafeteria Addition and Athletic Field Upgrades Feasibility Study Professional Fee Proposal as submitted by Marotta/Main Architects. The motion passed by a unanimous voice vote.

OLD BUSINESS – DISCUSSION ITEMS

There were no discussion items falling under old business to be discussed at this meeting.

NEW BUSINESS – ACTION ITEMS

Dale Carnegie Administrative Training Proposal

Mr. Jones made the motion, which was seconded by Mrs. Howell, to approve as presented the proposal through J.R. Rodgers for “Dale Carnegie: Team Building and Communication” administrative training. The motion passed by a unanimous voice vote.

Revised Policy 006 – First Reading

Ms. Lewis made the motion, which Mr. Klingerman seconded, to approve as presented on first reading and schedule for second reading at the 20 February 2018 meeting the revised Policy 006: Meetings. Ms. Kreisher explained that the only change being recommended was adding a second public comment session at the end of the board meeting agenda. The motion passed by a unanimous voice vote.

Act 1 Resolution

Mr. Klingerman made the motion, which Mr. Jones seconded, to approve as presented the Act 1 Resolution for the 2018-2019 fiscal year. The motion passed by a unanimous voice vote.

Out-of-State/Overnight Field Trip Request

Mr. Jones made the motion, which was seconded by Ms. Lewis, to approve the out-of-state/overnight field trip request of Kyla Burns for FBLA students to go to the FBLA State Leadership Conference in Hershey, Pennsylvania from 9 April 2018 – 11 April 2018 at an approximate cost to the district of \$2,205. The motion passed by a unanimous voice vote.

NEW BUSINESS – DISCUSSION ITEMS

Capital Project Request for Qualifications Selection

Dr. Wheeler told directors that Requests for Qualifications (RFQs) for the district’s energy performance contracting services project had been opened at 1 p.m. that afternoon in the district office. He said that two proposals had been received – one from Honeywell and one from McClure Company. He said that he would be recommending the board vote to go with McClure for this project. Mr. Mael asked if the district would be soliciting bids, and Dr. Wheeler replied that it would be soliciting bids for work only. Ms. Kreisher asked if McClure would work off of commission, and Mr. Marsiglio replied in the affirmative, adding that with an Energy Service Company (ESCO) project, there were no change orders. Dr. Wheeler told directors that Marotta-Main would be the project manager for everything in the project not covered by ESCO. He said that the firms were taking a collaborative team approach on the capital

project, and that they had worked together on projects in the past. Dr. Wheeler continued, saying that going the Request for Proposals route would add 90 days to the process and that there would be no guarantee that the district would be working with the same firms. Mr. Mael said he thought the capital project timelines was very demanding and that he was concerned that the district had no idea what its cost would be. Mr. Klingerman asked Dr. Wheeler to provide the board with the percentage of commission that McClure would receive. Dr. Wheeler said the project was currently at \$13 million and that it would probably end up at \$15 million, and that it would not go over \$15 million unless the board gave the direction to do so. Dr. Wheeler said the actual plan would be presented to the board on February 5.

PERSONNEL – ACTION ITEMS

Athletic Coaches

Mr. Klingerman made the motion, which was seconded by Mr. Jones, to approve the following individuals as athletic coaches for the 2017-2018 school year: Dan Roeder – Elementary Wrestling Coach – \$975 (13 units @ \$75/unit); and Gary Sohosky – Volunteer Boys’ Seventh- and Eighth-Grade basketball Coach. The motion passed by a unanimous voice vote.

Classified Staff Resignations

Mr. Klingerman made the motion, which was seconded by Mr. Jones, to accept the following classified staff resignations: Memorial Elementary School Custodian Nathan Fetterman, effective 2 January 2018; and W.W. Evans Elementary School Custodian Angela Pagan, effective 3 January 2018. The motion passed by a unanimous voice vote.

Long-Term Volunteers/Overnight Chaperones

Mr. Klingerman made the motion, which was seconded by Mr. Jones, to approve the following individuals as long-term volunteers/overnight chaperones, effective 16 January 2018: Donald Feese and Susan Feese. The motion passed by a unanimous voice vote.

Professional Staff Retirement

Mr. Klingerman made the motion, which was seconded by Mrs. Howell, to accept the retirement of Bloomsburg High School Band Director Brian Bercher, effective at the end of the 2017-2018 school year. The motion passed by a unanimous voice vote.

Classified Staff

Mr. Klingerman made the motion, which was seconded by Ms. Lewis, to approve Bryan Gelbaugh as a classified substitute, effective upon receipt of his Pennsylvania State Police Record Check, FBI Clearance, Pennsylvania Child Abuse History Clearance, and tuberculosis test results. The motion passed by a unanimous voice vote.

Classified Staff Transfer

Mr. Klingerman made the motion, which was seconded by Mr. Jones, to approve transferring Tina Hrinda from the position of day-to-day classified substitute to the position of long-term substitute secretary at Memorial Elementary School from 16 January 2018 until 16 April 2018. The motion passed by a unanimous voice vote.

INFORMATION

The board did not request to add any items to the next meeting agenda.

Dr. Wheeler reported that as of 11 January 2018, there were 1,508 students enrolled in the district K-12.

ANNOUNCEMENTS

Ms. Kreisher announced that the next school board meeting would be held on Monday, 5 February 2018 at 7 p.m. in the district office board room.

ADJOURNMENT

At 8:33 p.m., Mr. Klingerman made the motion to adjourn the meeting. Mr. Jones seconded this motion, which then passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary