

**Bloomsburg Area School District
Board of School Directors
Regular Monthly Meeting
Monday, 17 November 2014
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

The regular monthly meeting of the Bloomsburg Area School District Board of Directors was called to order at 7:00 p.m. on Monday, 17 November 2014, in the district office board room, followed by the pledge to the flag. Directors in attendance were: Mr. Brent Hock, Mrs. Tina Howell, Mr. Justin Hummel, Mr. Joshua Klingerman, Ms. Marianne Kreisher, Mrs. Sandra Rupp, Mr. Thomas Tobin, and Mr. Joe Yodock. Mr. Terry Kramarz was absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Dr. Cosmas Curry and Mr. Michael Upton.

Others present were: Ms. Jennifer Bates (left at 7:05 p.m.), Ms. Leah Fogelsanger, Ms. Susan Forgett (left at 7:25 p.m.), Ms. Stephanie Kessler, Ms. Deb Krupp, and Ms. Brenda Pitonyak (left at 7:05 p.m.).

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

Ms. Brenda Pitonyak addressed directors to thank them for their decision to not cut the position of high school librarian and to modernize the position and the library itself. Ms. Jennifer Bates also thanked the board for this, adding that Phil Burrell was doing a great job in his new position of high school 21st-Century librarian.

Next, Ms. Krupp thanked the board for hiring a long-term substitute teacher for the fifth-grade class at Memorial Elementary School for the 2014-2015 school year. She said she would like to see the district retain this position for the next school year.

Ms. Susan Forgett then summarized the district's single audit report for the 2013-2014 fiscal year. Ms. Forgett reported that there were no findings and that the audit was therefore a clean one. She said that the district had dedicated and professional employees and that the board could be confident that the financial information presented to them throughout the school year was accurate. There were two areas that the district could improve upon, Ms. Forgett said, citing the letter from Forgett & Kerstetter, PC, dated 7 November 2014: "The High School student activities checking account bank reconciliations reveal numerous checks that have been outstanding for more than one year" and "The Middle School and High School activity groups were unable to provide written documentation of meetings held and actions taken by the individual organizations." Ms. Forgett stressed that these two items were not findings, but merely comments, and that in her 24 years of auditing school districts, Bloomsburg was one of the most fiscally responsible and spending-conscious districts she'd audited.

Approval of 2013-2014 Audit Report

At this point in the meeting, Mr. Hummel made the motion to amend the agenda to move the following motion to the next agenda item: Approve as presented the 2013-2014 audit report. Mrs. Rupp seconded this motion, which then passed by a unanimous voice vote.

Mr. Tobin then made the motion to approve as presented the 2013-2014 audit report, and Ms. Kreisher seconded this motion. The motion then passed by a unanimous voice vote.

APPROVAL OF MINUTES

Ms. Kreisher made the motion, which Mr. Hummel seconded, to approve the minutes of the 20 October 2014 special meeting and regular monthly meeting and the 3 November 2014 special meeting and work session. The motion passed by a unanimous voice vote.

APPROVAL OF FINANCIAL REPORTS

Ms. Kreisher made the motion, which Mrs. Rupp seconded, to approve the financial reports for October 2014.

Mr. Tobin asked if cafeteria funds could be used to provide weekend meals for economically disadvantaged students in the district. Mr. Upton said that the surplus of funds in the cafeteria account would be used to purchase new kitchen equipment when necessary. Dr. Curry said that he was working with AGAPE and the local food bank to start such a program, which was being called the Panther Pack Program, where economically disadvantaged students would be provided with food to eat during the weekend each Friday afternoon. Dr. Curry explained that he thought it would be best to start off small and to pilot the program with the kindergarten and first-grade classes (and BASD-enrolled siblings of identified students) at Memorial Elementary School. He said that the cost to carry out this program would be approximately \$100 - \$350 per student per school year. Mr. Hummel said that if the board wanted to get behind this initiative, it should just do so, stating that the district had recently spent a lot of money for new staff, so it shouldn't have a problem funding this program. Mr. Tobin suggested the district could involve Food Preparation students at Columbia-Montour Area Vocational-Technical School in packing the bags. Ms. Kreisher said she would like this program to be offered to students in kindergarten through fifth grade at all three elementary schools. Mr. Hock asked Dr. Curry to continue to examine this program, as the board was interested in pursuing it.

After discussion, the motion passed by a unanimous voice vote.

APPROVAL OF BILLS PAYABLE

Ms. Kreisher made the motion, which Mrs. Rupp seconded, to approve the bills payable for 21 October 2014 – 17 November 2014, ranging from check #00037544 – check #00037726, including a wire transfer totaling \$328,298.35, in the amount of \$908,829.50. The motion passed by a unanimous roll call vote.

STUDENT REPRESENTATIVE'S REPORT

Ms. Leah Fogelsanger thanked the board for allowing Bloomsburg High School Student Council members to attend the Pennsylvania Association of Student Council Conference in Altoona earlier that month. She said that Student Council, along with the National Honor Society, was selling teddy bears at \$2.50 each to donate to the children's hospital. She also reported that Student Council had scheduled a dance for 24 January 2014 (with a snow date of 31 January 2014) and that the annual craft fair would be held at the high school in early December.

SUPERINTENDENT'S REPORT

Dr. Curry started his report by sharing testimonials from other districts about the automated substitute-calling system AESOP, which he would be recommending the district purchase. He then told the board that Athletic Director Corey Thomas had approached him about restructuring the track and field coaching staff by going back to have one head coach for both the boys' and girls' teams rather than having a separate head coach for the boys' team and one for the girls' team. Dr. Curry said that Mr. Thomas would provide the board with more information on this restructuring during his report at the 2 December 2014 board meeting. Dr. Curry then reminded directors that they were invited to attend the annual reorganization dinner at Columbia-Montour Area Vocational-Technical School on 3 December 2014 at a cost of \$12 per person. He said the tour of the school would start at 5:15 p.m. and that dinner would be held following that.

At this point, Mr. Hummel said that he wanted to go back to discussing the weekend meal program. He said that the district had recently re-established the high school library position and had paid an additional \$10,000 to get an employee to work in the district, so it had money to fund this program. He pointed out that the district had a foundation that could accept tax-deductible donations. Dr. Curry responded to this by saying that he saw the value in this program but that he wanted to start small and monitor the program from late winter (the intended starting timeframe) through the end of the school year to make sure it was sustainable. In the discussion that followed, Ms. Kreisher questioned what criteria would qualify a student to receive weekend meals, Mr. Klingerman said he thought that the program should be piloted at all three elementary schools and not just at Memorial, and Mr. Tobin said he would like to see the program fast-tracked and started as soon as possible. Dr. Curry said the initiative was still in the planning stages and that he needed some time to work with representatives from AGAPE and the food bank to figure out the logistics of the program, such as who would order food, who would deliver the food, who would pack the food, etc. He said that the program would need to be well organized in order for it to succeed.

Dr. Curry then concluded his report by making a presentation to the school board on 1:1 technology implementation options for the district to consider. He said that this item would be discussed at the administrative staff meeting that Wednesday, and also at the Bright Bytes Committee meeting, also on Wednesday, and that a recommendation on the 1:1 initiative was forthcoming.

OLD BUSINESS

Approval of Final Adoption of Policy 222

Mr. Tobin made the motion, which Mr. Klingerman seconded, to approve for final adoption Policy 222: Use of Tobacco, Tobacco Products, and Tobacco Alternatives. The motion passed by a unanimous voice vote.

NEW BUSINESS

Approval of 2015 Board Meeting Schedule

Mr. Hummel made the motion, which was seconded by Mrs. Rupp, to approve as presented the Bloomsburg Area School District Board of Directors meeting schedule for 2015:

Meeting Schedule

15 December 2014	Board Meeting
5 January 2015	Special Meeting/Work Session
19 January 2015	Board Meeting
2 February 2015	Special Meeting/Work Session
17 February 2015 (Tuesday)	Board Meeting
2 March 2015	Special Meeting/Work Session
9 March 2015	Stakeholders' Meeting
16 March 2015	Board Meeting
7 April 2015 (Tuesday)	Special Meeting/Work Session
20 April 2015	Board Meeting
4 May 2015	Special Meeting/Work Session
18 May 2015	Board Meeting
1 June 2015	Special Meeting/Work Session
15 June 2015	Board Meeting
6 July 2015	Special Meeting/Work Session
20 July 2015	Board Meeting
3 August 2015	Special Meeting/Work Session
17 August 2015	Board Meeting
8 September 2015 (Tuesday)	Special Meeting/Work Session
21 September 2015	Board Meeting
5 October 2015	Special Meeting/Work Session
19 October 2015	Board Meeting
2 November 2015	Special Meeting/Work Session
16 November 2015	Board Meeting
7 December 2015	Reorganization Meeting/Special Meeting/Work Session

All meetings begin at 7:00 p.m. and are held in the district office board room.

The motion passed by a unanimous voice vote.

Approval of First Reading of Policies 352, 452, and 552

Ms. Kreisher made the motion, which was seconded by Mr. Hummel, to approve on first reading and schedule for final adoption at the 17 December 2014 board meeting the following policies:

- Policy 352: Electronic Devices (Administrative Employees);
- Policy 452: Electronic Devices (Professional Employees); and
- Policy 552: Electronic Devices (Classified Employees).

The motion passed by a unanimous voice vote.

Approval of SEC MCDC Self-Disclosure Policy

Mr. Tobin made the motion, which was seconded by Ms. Kreisher, to approve as presented the SEC MCDC Self-Disclosure Policy. The motion passed by a unanimous voice vote.

Approval of Homebound Instruction Request

Ms. Kreisher moved to approve homebound instruction for a Bloomsburg Middle School student, retroactive to 7 November 2014 and lasting for a period of five weeks. After Mr. Hummel seconded this motion, it passed by a unanimous voice vote.

PERSONNEL

Acceptance of Athletic Coach Resignations

Mr. Tobin made the motion, which Mr. Hummel seconded, to accept the following athletic coach resignations:

- Assistant Track and Field Coach Mary Michaels, effective 18 November 2014; and
- Head Boys' Track and Field Coach Bing Pursel, effective 18 November 2014.

The motion passed by a unanimous voice vote.

Approval of Athletic Coaches

Ms. Kreisher made the motion, which Mr. Hummel seconded, to approve the following individuals as athletic coaches for the 2014-2015 school year:

- Bing Pursel – Volunteer Track & Field Coach;
- Lloyd Fry – Elementary Wrestling Coach at 5 units and a stipend of \$375;
- Dave Kennedy – Volunteer Elementary Wrestling Coach (was originally approved as a paid coach);
- George Johns – Weight Room Supervisor at \$7.15 per hour; and
- David Rider – Volunteer Swim Coach.

The motion passed by a unanimous voice vote.

Acceptance of Classified Staff Resignation

Ms. Kreisher made the motion, which was seconded by Mrs. Rupp, to accept the resignation of Bloomsburg Middle School Paraprofessional Makenna Samsel, with her last day of work being 26 November 2014. The motion passed by a unanimous voice vote.

Approval of Classified Staff

Mr. Tobin made the motion, which Mrs. Rupp seconded, to approve Lisa Conti as a classified substitute, effective upon receipt of her Act 34, 114, and 151 clearances. The motion passed by a voice vote of seven yes votes to one no vote (being Ms. Kreisher).

Approval of Classified Staff Termination

Ms. Kreisher made the motion, which Mr. Tobin seconded, to approve the termination of W.W. Evans Elementary School Food Service Aide Kelly Johns, effective 18 November 2014. The motion passed by a unanimous voice vote.

INFORMATION

It was reported that the following items would appear on the next work session agenda: Budget and Program of Studies. Ms. Kreisher asked that the board discuss the topic of amusement tax at the January work session.

ANNOUNCEMENTS

It was announced that the next special (reorganization) meeting and work session was scheduled for Tuesday, 2 December 2014 beginning at 7:00 p.m. in the district office board room, and that the next regular monthly meeting was scheduled for Monday, 15 December 2014 beginning at 7:00 p.m. in the district office board room.

ADJOURNMENT

At 8:43 p.m., Ms. Kreisher moved to adjourn the meeting and Mrs. Howell seconded this motion. The motion then passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary