

**Bloomsburg Area School District
Board of School Directors Meeting
Monday, 19 March 2018
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

This meeting of the Bloomsburg Area School District Board of Directors was called to order by President Marianne Kreisher at 7:00 p.m. on Monday, 19 March 2018 in the district office board room, followed by the pledge to the flag. Directors in attendance were: Mrs. Stephanie Andreacci, Ms. Stephanie Dunn Haney, Mrs. Tina Howell, Mr. Jonathan Jones, Mr. Joshua Klingerman Sr. (left at 7:44 p.m.), Ms. Marianne Kreisher, Ms. Bryne Lewis, and Mr. Leo “Joe” Yodock III. Mr. Brent Hock was absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Mrs. Melissa Day (left at 7:51 p.m.), Mrs. Melissa Everhart, Mr. Gary Honabach, Mr. David Marsiglio, Mr. Justin Simpson (left at 7:51 p.m.), and Dr. Donald Wheeler.

Others present were: Mrs. Bonnie Crawford (left at 7:40 p.m.), Mrs. Laura Davis (left at 7:40 p.m.), Ms. Hanna Everhart (left at 7:34 p.m.), Mr. Terry Everhart (left at 7:34 p.m.), Mr. Michael Grochalski (left at 7:22 p.m.), Ms. Chelsea Guiliani (left at 7:37 p.m.), Mr. Shayne Homan (left at 7:22 p.m.), Ms. Stephanie Kessler, and Ms. Mackenzie Steich (left at 7:37 p.m.).

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

Mr. Shayne Homan and Mr. Michael Grochalski from McClure Company made an investment grade audit presentation to the school board. During their presentation, they provided a list of energy conservation projects slated for Summer 2018 and Summer 2019 and shared the financial summary for the Summer 2019 projects. After the presentation was complete, Mr. Yodock asked what the plan was for the high school floors. Mr. Homan replied that either VCT 12” x 12” tiles or any epoxy painting could be used. Mr. Jones asked if there were going to be rails on the bleachers in the middle school gym, and Mr. Grochalski responded that there could be railing added to the bleachers where the bleachers split in half that could be stored separately and slid into holders as needed. Mr. Klingerman asked if the rails were collapsible, and Mr. Grochalski said he would check into this. Mr. Marsiglio asked if classroom floors were being redone as well, and Mr. Grochalski replied that the project included just the corridors. Ms. Kreisher asked if there was a financial payback with the pool cover, and Mr. Homan replied that there was a \$100,000 eight-year payback, including rigging. Mr. Klingerman asked what the lifespan was for the pool cover, and Mr. Homan said it should be about 15 years.

Dr. Wheeler pointed out that the budget for McClure’s project had started at \$8 million and that it was now down to \$6.5 million. He said the total project was currently at \$19.8 million.

Next, Mr. Simpson recognized Bloomsburg High School student Hanna Everhart who had recently won two state swimming medals in the 200-yard freestyle and the 100-yard freestyle.

Mrs. Laura Davis addressed the board to voice concern about some of the renovations. She asked if coaches had been involved in the process, and Dr. Wheeler replied that all coaches were invited to attend

community forums for coaches. Mrs. Davis questioned why the district needed to build a new cafeteria when the high school cafeteria had been renovated within the past 10 years, and wondered if anyone had asked cafeteria staff what they thought of the proposed cafeteria. She suggested the district consider putting the weight room where the proposed cafeteria would be. Mrs. Davis also said she would like to know if the district was getting a school resource officer.

Mrs. Crawford told directors she was glad the middle school was getting air conditioning and said that there was a lot of money being spent on turf and athletic facilities that should be going to academics and getting more teachers, especially at Memorial Elementary School. Mrs. Crawford also said she thought high school guidance counselors should work more over the summer.

MEETING MINUTES

Mrs. Howell made the motion, which was seconded by Mr. Jones, to approve the minutes of the following Bloomsburg Area School District Board of Directors' meetings: 20 February 2018 meeting and 5 March 2018 meeting. The motion passed by a unanimous voice vote.

FINANCIAL REPORTS

Ms. Lewis made the motion, which Mrs. Andreacci seconded, to approve the financial reports for February 2018. The motion passed by a unanimous voice vote.

BILLS PAYABLE

Mr. Jones made the motion, which was seconded by Mrs. Howell, to approve the bills payable for 21 February 2018 – 19 March 2018, ranging from check #00044589 – check #00044735, including wire transfers in the amount of \$187,741.67, in the total amount of \$957,316.92.

Mr. Jones suggested the district send out a Request for Proposals for an insurance broker of record, and Dr. Wheeler said the district would work on this right away and have information out by the end of the week.

After discussion, the motion to approve the bills payable passed by a unanimous voice vote.

BILLS PAYABLE – CAPITAL RESERVE FUND

Mr. Klingerman made the motion, which Mr. Jones seconded, to approve the bills payable for the capital reserve fund for 21 February 2018 – 19 March 2018, ranging from check #00001826 – check #00001828, in the total amount of \$145,222.71. The motion passed by a unanimous voice vote.

OPERATIONS REPORTS

Mr. Simpson said that he did not have anything else to add to his written report except that spring sports started that day.

Mr. Marsiglio explained that he had shared with the board the district's tax collector audit report for their reference, but did not have anything else to add to his written report.

Mrs. Everhart told directors that the district had recently gone through its three-year on-site review and that it had gone very well. Ms. Kreisher asked Mrs. Everhart if she had been asked to provide input on the proposed middle/high school cafeteria project, and she replied that she had and that she would love to have a new joint cafeteria.

Ms. Kessler reported to directors that Lori Hahn, the first-shift custodian at W.W. Evans Elementary School, and herself had piloted the online custodial training Hillyard University and that they both felt it was beneficial and should be made available to custodial staff. Additionally, Ms. Kessler said she had been working with Brian Deiling from Hillyard to set up custodial staff training on May 25 and June 15. She said that an Automatic External Defibrillator (AED) had recently been added to the district office, and that several district office employees were scheduled for AED/CPR training. Lastly, she said that the items listed on Municibid already had bids on them.

Mr. Honabach asked if there were any questions regarding this technology report, and Mr. Jones asked how the phone system transition was going. Mr. Honabach said it was going well, but that there were some issues with Berkshire regarding the paging system.

OLD BUSINESS – ACTION ITEMS

Revised Marotta/Main Proposal

Mr. Yodock made the motion to approve as presented the revised Bloomsburg Area School District Middle School/High School Cafeteria Addition and Athletic Field Upgrades Feasibility Study Proposal as submitted by Marotta/Main Architects. Mr. Jones seconded this motion, which then passed by a unanimous voice vote.

Summer Programs 2018

Mr. Yodock made the motion, which Ms. Lewis seconded, to approve the following summer programs for 2018:

- KinderCamp
 - o Location: Memorial Elementary School
 - o Dates: June 19 – July 19 – Tuesday, Wednesday, Thursday (except July 4)
 - o Time: 9:30-11:30 a.m. each day
 - o Two teachers @ approximately 42 hours/each (\$26/hour) = \$2,184
 - o Two paraprofessionals @ approximately 35 hours/each (hourly pay rate) = approximately \$612.50
- KinderCamp
 - o Location: W.W. Evans Elementary School
 - o Dates: June 19 – July 19 – Tuesday, Wednesday, Thursday (except July 4)
 - o Time: 9:30-11:30 a.m. each day
 - o Two teachers @ approximately 42 hours/each (\$26/hour) = \$2,184
 - o Two paraprofessionals @ approximately 35 hours/each (hourly pay rate) = approximately \$612.50
- Bloomsburg University Reading Program

- Location: Memorial Elementary School
- Dates: June 19 – July 19 – Tuesday, Wednesday, Thursday (except July 4)
- Time: 9:30-11:30 a.m. each day
- No teachers needed – BU student volunteers
- Reading Program Liaison - \$26/hour x approximately 76 hours = \$1,976
- Extended School Year (ESY)
 - Location: Memorial Elementary School and Bloomsburg Middle School
 - Dates: July 16-19; July 23-26; August 8-9
 - Time: 9 a.m. – 12 p.m.
 - Three to four teachers needed @ approximately 35 hours/each (\$26/hour) = \$2,730 - \$3,640
 - Three to four paraprofessionals needed @ approximately 30 hours/each (hourly pay rate) = approximately \$780 - \$1020
- Extra ESY for 1 student
 - Location: Bloomsburg Middle School
 - Dates: June 12, 19, 26 and August 7 and 14
 - Time: 9 – 11 a.m.
 - One teacher needed @ approximately 12.5 hours (\$26/hour) = \$325
 - One paraprofessional needed @ approximately 24 hours (hourly pay rate) = approximately \$205
- STEM Camp
 - Location: Memorial Elementary School
 - Dates: June 18-21
 - Time: 8:30 a.m. – 4:00 p.m.
 - Two teachers needed @ a maximum of 40 hours/each (\$26/hour) = \$2,080

The motion passed by a unanimous voice vote.

Columbia-Montour Area Vocational-Technical School Budget 2018-2019

Mr. Yodock made the motion, which was seconded by Mr. Jones, to approve as presented the Columbia-Montour Area Vocational-Technical School budget for 2018-2019 in the total amount of \$6,606,391, with Bloomsburg Area School District's share being \$890,867. The motion passed by a unanimous voice vote.

OLD BUSINESS – DISCUSSION ITEMS

Administrative Threat Assessment Procedures

Dr. Wheeler referred directors to the high school's threat assessment procedures, which the board discussed at its 18 December 2017 meeting. He said that these procedures had been used and that the district could continue using them as guidelines and that they need not be approved by the school board.

NEW BUSINESS – ACTION ITEMS

First Reading of Revised Policies 113 and 113.2

Mrs. Howell made the motion, which Mr. Yodock seconded, to approve on first reading and schedule for second reading at the 3 April 2018 meeting the following revised policies: Policy 113: Special Education and Policy 113.2: Behavior Support. The motion passed by a unanimous voice vote.

Out-of-State/Overnight Field Trip Request

Mrs. Howell made the motion, which was seconded by Mr. Yodock, to approve as presented the following out-of-state/overnight field trip request: a Bloomsburg High School chorus student to Lancaster, Pennsylvania from 25 April 2018 – 28 April 2018 to participate in the PMEA All-State Convention/Conference, at an approximate cost to the district of \$699. The motion passed by a unanimous voice vote.

Release and Request to Distribute Agreements with MetroCast Channel 10

Mr. Yodock made the motion, which was seconded by Mrs. Andreacci, to approve the Release and Request to Distribute agreements with MetroCast Channel 10 as indicated:

- Baseball – Central Columbia at Bloomsburg – 6 April 2018;
- Softball – Bloomsburg at Columbia-Montour Area Vocational-Technical School – 7 April 2018;
- Softball – Central Columbia at Bloomsburg – 10 April 2018;
- Softball – Bloomsburg at Benton – 4 May 2018;
- Softball – Bloomsburg at Central Columbia – 14 May 2018.

The motion passed by a unanimous voice vote.

Homebound Instruction Request

Mrs. Howell made the motion, which was seconded by Mrs. Andreacci, to approve a homebound instruction request for a Bloomsburg Middle School student, from approximately 19 March 2018 for a period of at least 20 school days. The motion passed by a unanimous voice vote.

NEW BUSINESS – DISCUSSION ITEMS

Online Pilot Program

Mrs. Day gave a presentation about the online learning program eQUIP currently being piloted by high school students. She reported that the three students piloting the credit recovery courses were successfully completing them. Mrs. Day said that if the district chose to go with eQUIP, there would be a one-time start-up fee of \$5,500, and that the cost was \$700 per course, including Advanced Placement (AP) courses.

PERSONNEL – ACTION ITEMS

Athletic Coach

Mr. Yodock made the motion, which Ms. Lewis seconded, to approve Jeff Huss as a Volunteer Track Coach for the 2017-2018 season. The motion passed by a unanimous voice vote.

Payroll Clerk

Mrs. Andreacci moved to approve transferring Jackie Smith from the position of Memorial Elementary School Secretary to the position of Payroll Clerk at a pro-rated annual salary of \$26,700 for the remainder of the 2017-2018 school year, effective 16 April 2018. Mrs. Howell seconded this motion, which then passed by a unanimous voice vote.

Professional Long-Term Substitute

Mrs. Howell made the motion, which Mr. Yodock seconded, to approve Heidi Paul as a professional half-time long-term substitute special education teacher at Beaver-Main Elementary School for an anticipated duration through the end of the 2017-2018 school year as per Policy 405: Employment of Substitute Professional Employees, effective upon receipt of her tuberculosis test results. The motion passed by a unanimous voice vote.

Bus Driver

Mrs. Howell made the motion, which was seconded by Mrs. Andreacci, to approve Betty Houseknecht as a bus driver through Fishing Creek Transportation for the remainder of the 2017-2018 school year. The motion passed by a unanimous voice vote.

PERSONNEL – DISCUSSION ITEMS

There were no personnel discussion items for this meeting.

INFORMATION

Dr. Wheeler reported that as of 14 March 2018, there were 1,507 students enrolled in the district from kindergarten through 12th grade.

ANNOUNCEMENTS

Ms. Kreisher announced that the next school board meeting would be held on Tuesday, 3 April 2018 at 7 p.m. in the district office board room.

ADJOURNMENT

At 8:09 p.m., Mr. Jones made the motion, which Mr. Yodock seconded, to adjourn the meeting. The motion passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary

* All documents referenced in the minutes are retained electronically at the district office. *